

headspace Maitland & headspace Cessnock

Community Awareness and Engagement Request Form

Our Community Awareness and Engagement Officers (CAEO) work part-time hours 3 days a week and are very busy, so please give us time to respond to your request.

An important part of our role in community is to promote headspace services to young people, parents/carers, schools and organisations. We are keen to do this by collaborating with education providers and organisations in the Hunter by offering presentations about headspace services, having a stall at festival/community day, participating and partnering on activities/events/something cool!

Our priority groups include young men, disengaged young people, rural young people, First Nations, Culturally & Linguistically Diverse, and LGBTIQA+ young people. Requests for community engagement will be prioritised in relation to those priority groups.

Use this form to learn more about how we can help and to provide details on your request / idea.

Please note we require **at least 4 weeks notice** to be able to service your request, our CAEOs do not provide mental health education as this is for the Mental Health Education Team at headspace, they provide mental health programs and services for schools or educators in schools.

Contact Name	
Contact Number	
Contact Email	
Name of Organisation	
Address	
Type of Event:	☐ Stall ☐ Presentation ☐ Group ☐ Event Other: _____
Date	
Audience (Age range / priority groups)	
Details	Purpose of function (how can headspace help?, mental health awareness, study habits etc), length of time needed, items needed to bring - like marquee, table, chairs, merch, computer, information
Anything else you want us to know	