

# EMPLOYMENT READY

## TRAINING PROGRAM

Fun and interactive program opportunities to learn basic administration and technical skills for any workplace. It includes industry experience with NBNco to put those new skills into action.

Program is for young people aged 18-25 impacted by mental health needing a kick start into employment.

### **TRAINING INCLUDES:**

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MICROSOFT OFFICE TRAINING

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DEVELOPING YOUR CONFIDENCE

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RESUME AND COVER LETTERS

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INTERVIEW SKILLS DEVELOPMENT

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### **PARTICIPANTS RECEIVE:**

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A STATEMENT OF ATTAINMENT

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1 WEEK WORK EXPERIENCE

AT **NBNco Ltd.**

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**COMMENCING TUESDAY 31 OCTOBER, 2017**

**WHEN:** 4PM - 6.30PM [WEEKLY for 4 weeks]

**WHERE:** headspace 145 Main Street, Osborne Park

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TO REGISTER OR FOR MORE INFORMATION CONTACT:

**CALL 08 9208 9555 or TEXT 0472 834 223**

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Australia's  
broadband  
network

